																Draft: 1	31 May 2019
	Strategic tasks, outputs, and activities	Indi	cativ	e tim	neline	•										Main responsible agencies	Milestone
				2	2019,	/2020				2021	1		2022		2023		
		Q:	1-2	Q3	3-4	Q1-	2	Q3-4	Q1	-2	Q3-4	Q1-2	2 Q	3-4	Q1-2		
1	Strategic task 1: VPA ratification process																
	VPA package completed and signed	Π						Т	П	П	Т		Т	П	Т	EU & Guyana	
1.1.1	Legal scrubbing of VPA document package															EU & Guyana	
1.1.2.	Translation into EU languages															EU	
1.1.3	Proposed decisions of Commission to Council															EU	
1.1.4	Presentation of VPA to Council															EU	
1.1.5	Council adopts decision to sign Agreement.															EU	
1.1.6	Preparation for signing of VPA (dates, location, briefing and communication)															EU & Guyana	
1.1.7	Signing of VPA by parties															EU & Guyana	٧
									\Box							<u>'</u>	1
1.2	EU ratification process completed															EU	
1.2.1	Submission of the Agreement by the Commission to EU Parliament															EU	
	Discussion in EU Parliament															EU	
1.2.3	Approval of Agreement by EU Council of Ministers															EU	
	European Parliament consent to ratification of Agreement															EU Parliament	٧
	EU Notify Guyana that procedures completed																
1.3	Guyana ratification process completed															Guyana	
	Submission of the Agreement by Ministry of Natural Resources to Guyana Parliament															MNR	
1.3.2	Discussion in Guyana Parliament															Guyana Parliament	
1.3.3	Approval of Agreement for ratification by Government of Guyana															Guyana Parliament	٧
1.3.4	Guyana notify EU of their ratification of the VPA															Guyana	
1.4	VPA ratified and published																
	Agreement formally ratified and published by Guyana and the European Union															EU & Guyana	٧
2	Strategic task 2: VPA management, coordination and mor	nito	ring	g me	echa	anisr	ns in	plac	ce								
	Pre-JRMC established, supported and functional																T
2.1.1	Pre-JMRC established by Guyana and EU															EU & Guyana	٧
2.1.2.	GIF prepared through a multi-stakeholder process and adopted by pre-JMRC															Pre-JMRC	
2.1.3	Rules of Procedure for Pre-JMRC/JMRC prepared and agreed by parties															Pre-JMRC	

2.2	A multi-stakeholder Implementation Committee (National Implementation					T	T		T					
	Working Group) established and functional													
2.2.1	National Implemetation Working Group (NIWG) established												Guyana	٧
2.2.2	ToR of the NIWG adopted												NIWG	
2.2.3	Rules of procedure of NIWG prepared and adopted by members												NIWG	
2.2.4	Regular meetings (e.g related to JIF implentation) held and public versions of													
	minutes of meetings published												NIWG/FLEGT Secretariat	
2.2.5	Strengthen the capacity of the NIWG for VPA implementation												NIWG/FLEGT Secretariat	
2.3	JRMC established, supported and functional													
2.3.1	JMRC established after ratification of Agreement, and inaugeral meeting held													٧
2.3.2	JMRC meetings and activities held												JMRC	
2.3.3	Reporting system established and information to be published by JMRC													
	agreed by parties												JMRC	
2.3.4	Detailed VPA arbitration procedures prepared and agreed by parties													
													JMRC	
	Government Coordination Body (GCB) established and functional													
2.4.1	Public sector Inter-agency coordination body is established, and strengthened												NIWG	V
2.4.2	Ministry of Finance is member of the GCB												MoF	
2.4.3	MoUs between GFC and relevant Ministeries and Government Agencies signed												GFC	V
2.4.4	Harmonizing GLSC and GFC Forest and Land Information, mapping and				+	_	+	+	1				0.0	-
	verification system for management of land leases and forest concessions													
													GFC/GLSC	
									1				,	
2.5	FLEGT VPA Secretariat strengthened													
2.5.1	Assess and identify capacity gaps in the FLEGT Secretariat and develop ToR for													
	staff recuritment												FLEGT Secretariat	
2.5.2	Recruit full complement of staff for the FLEGT Secretariat												FLEGT Secretariat	
2.5.3	Procure equipment for the effective functioning of the Secretariat												FLEGT Secretariat	٧
2.5.4	Expand infrastructure of the FLEGT Secretariat								1					
				T	T			Ť	1		tt	1		
3	Strategic task 3: GTLAS developed and operational													
3.1	GTLAS investment and resource plan in place			Щ										
3.1.1	ToRs for scoping mission on GTLAS design and needs assessment developed											Ī	GFC/FLEGT Secretariat	
3.1.2	Scoping mission for GTLAS system design and needs assessment				十	1		Ť	1		TT	1	GFC/FLEGT Secretariat	
	GTLAS investment and resource plan developed												GFC/FLEGT Secretariat	٧
3.1.4	Prepare ToR and recruitment of service provider(s) for GTLAS system design			T				Ť	1		tt	1	,	
													GFC/FLEGT Secretariat	

						T		I							
3.2	Control and verification mechanisms within GTLAS Ministries and GoG		t		_	+	+								
3.2	agencies established and functional														
3.2.1	Control and verification procedures of GTLAS Ministries and Government					+	1				_		1		
5.2.1	Agencies reviewed and gaps addressed													GFC	
3.2.2	Verification procedures of GTLAS Ministries and Government Agencies	-	 		_	+	+							0.0	
	evaluated and aligned with GTLAS requirements													NIWG/GFC	
3.2.3	Develop procedures and protocols for exchange of information between	-	 		_	+	+								
5.2.5	Management Information System Unit (MISU)and GTLAS Ministries and GoG														
	agencies														
3.2.4	MISU in GFC/FD is strengthened and functional					†	+							GFC/FD	
			<u> </u>	-	_	+	+			-	_		+	GI C/I D	
3.3	Review and update the non-compliance procedures and penalties for				_	+	+								
3.3	breaching requirements of institutions responsible for GTLAS verification														
	a cataling requirements of monitorior responsibilities for Every														
3.3.1	Assessment study of procedures and recommendations for improvement					†	+								
	pertaining to non-compliance undertaken													GFC/FD	
3.3.2	Update of procedures and regulations on sanctions in case of non-compliance					†	+							,	
	0													GFC/FD	
3.3.3	A non-compliance component integrated in the CID					1	1		П					GFC/FD	
						1	1							·	
3.4	The Internal Audit Unit (IAU) enhanced and functional														
3.4.1	Expanded roles and responsibilities of the IAU to include auditing of GTLAS														
	elements													GFC/IA	
3.4.2	IAU enhanced and functional													GFC	٧
3.5	GTLAS manual of procedures, guidelines, codes of practice, and policies											П			
	developed/strengthened and implemented											ш			
3.5.1	Review committee for GTLAS manual of procedures for verification,													GFC	
	guidelines, codes of practice and policies established														
3.5.2	Draft/strengthened GTLAS manual of procedures, guidelines, codes of practice														
	and policies completed													GFC	
3.5.3	Consultations on GTLAS manual of procedures, guidelines, codes of practice														
	and policies conducted													GFC	
3.5.4	GTLAS manual of procedures, guidelines, codes of practice and policies														
	submitted for approval													GFC	
3.5.5	GTLAS manual of procedures, guidelines, codes of practice and policies														
	approved and implemented													GFC	٧
3.5.6	Manual of Procedures for controlling imported timber products developed														
														GFC	٧
3.5.7	Procedures for re-entry of seized timber in the supply chain developed														
										ļ_		Щ		GFC	
3.5.8	FLEGT Licensing procedures in place													GFC	

3.5.9	FRMD/FMD/FD Manuals of Procedures updated									Т		Т	Т	П			GFC	v
									-		-	-	+		+		di C	
3.6	Regulatory and legal framework strengthened											-	+				GFC	
	Review and improve the efficiency of the regulatory framework															_	GFC	
	Review and improve the coherence of the legal framework									_		_	_	1			GFC	
	To develop due diligence guidelines and systems for the importation of timber										\neg							
	and timber products to meet the VPA requirements																	
																	GFC	
3.6.4	Develop and implement regulations related to the WTS																GFC	
3.6.5	Developing criteria and procedures for assessing that the traditional rights of																GFC, NTC, NIWG,	
	Amerindian peoples are not impeded during the implementation phase of the																Indigineous communities	
	GTLAS																a.geaas seaes	
								\neg										
3.7	Expanded and upgraded WTS								T	T								
3.7.1	Upgrade GFC's internal databases												1				GFC	
3.7.2	Develop and deploy the Central Information Database (CID) for securely																	
	archiving compliance data and information related to each FSO																	
																	GFC	
3.7.3	Central Information Database (CID) synergies with single window system																	
	explored, is operational and linked to other GTLAS agencies Licensing systems																	
																	GFC	
3.7.4	Improve Information and Communication Technologies systems for secure																	
	exchange of data between all Ministries and Government Agencies involved																	
	in the GTLAS verification																GCB	
3.7.5	Upgrade the WTS to allow for the online submission of supply chain-related																	
	information by FSOs																GFC	
3.7.6	Upgrade the WTS to allow for the validation and reconciliation of supply chain																	
	data by the GFC													ш			GFC	
3.7.7	Central Information Database (CID) designed and functional																GFC	٧
3.8	The Timber Legality Trade Unit (TLTU) established and functional																	
3.8.1	TLTU established and functional by administrative decision																GFC	٧
	GTLAS guidelines and systems are field-tested																	
3.9.1	Field-testing GTLAS implementation conducted incrementally to assess the																	
	operations of the system, prior to the begining of independent evaluation of																	
	the readiness of the GTLAS						Ш								 			
			Ш	Ш	Щ	Ш												
4	Strategic task 4: Capacities of stakeholders developed to i	mp	lem	ent	t the	e VF	PA											
4.1	Ministries, GoG agencies, FSOs, Indigenous groups and other relevant																	
	stakeholders have required capacity for implementing FLEGT VPA																	

4.1.1	Capacity and information needs assessments conducted for the different		1			Т													
	stakeholder groups																	GFC	٧
4.1.2	Capacity development programs for GTLAS Ministries and Government Agencies prepared and delivered																	GFC	
4.1.3	Information, training and coaching programs for private sector strengthened																	GFC	
4.1.3a	Building the awareness and capacity of private sector operators to participate in the VPA process in Guyana				T	Т	Т											FPA	
4.1.4	Undertake training for SMEs, CFAs and SLAs on compliance with GTLAS requirements																	GFC/FTCI	
4.1.4a	Providing Capacity Building Assistance to Community Forest Organizations (CFOs) on the Environmental Authorisation process in Guyana																	EPA	
4.1.5	Enhance capacity of Training institutions to support capacity building programmes for the VPA																	GFC/FTCI	
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5	Strategic task 5: Planning, Monitoring and Evaluation Med	cha	nisr	ms f	tor	VP/	4 im	ıpleı	nen	tati	on	in p	lac	e					
5.1	A system for planning, monitoring and evaluation of VPA established																		
5.1.1	PM&E system developed and functional																	NIWG/FLEGT Secretariat	٧
5.1.2	Establish baseline for monitoring and evaluating the implementation of the VPA																	NIWG/FLEGT Secretariat	
5.1.3	Periodical and systematic monitoring and evaluation of implementation of VPA and GTLAS to inform adjustments in planning																	NIWG/FLEGT Secretariat	
5.1.4	Periodic monitoring of VPA impact on trade, industry, sector governance,human well-being and forest ecosystem health			L														NIWG/FLEGT Secretariat	
5.2	Independent Audit mechanism established		 	₩	╀	┿													
	Procure, select and contract Independent Auditor		┢	+	十	十	+											JMRC	V
	Inception Report by Independent Auditor submitted and approved by JMRC				t	T												JMRC	
5.2.3	Independent Audit methodology approved by JMRC and publicized			İ														JMRC	
5.3	Complaints mechanisms developed/enhanced and operational		<u> </u>	╄	╄	+													
	Complaints mechanisms developed/enhanced and operational Complaints mechanisms (channeled through Ministries and Government		一	一	十	十	+	+							\vdash	-	\dashv		
3.3.1	Agencies, Independent auditor, and JMRC) designed				1													Pre-JRMC	
5.3.2	Proposed complaints mechanisms design presented to stakeholders for			T	T	\top													
	comments and input, recorded by JMRC				L	╧	\perp											Pre-JRMC	<u> </u>
5.3.3	Final design of complaints mechanisms approved by JMRC and functional																	JMRC	
5.3.4	Complaints mechanisms published, and information accessible to stakeholders			T	T	1												JMRC	

			<u> </u>									П	Т	П	T			
5.4	Strategy for civil society engagement in monitoring the implementation of																	
5.4	the GTLAS developed and adopted																	
5.4.1	Agreement amongst stakeholders on civil society engagement in monitoring																	
	GTLAS																NIWG/FLEGT Secretariat	V
5.4.2	Adoption of such strategy																NIWG/FLEGT Secretariat	
	,																·	
5.5	Joint evaluation of GTLAS concluded																	
5.5.1	The ToR for the independent technical evaluation drafted and agreed by JMRC																	
																	JMRC/GFC	
5.5.2	Consultant selected and work plan for joint evaluation approved by JMRC																	
																	JMRC/GFC	
5.5.3	Joint evaluation of GTLAS is conducted																JMRC/GFC	٧
5.5.4	Corrective actions required by the joint evaluation, if any, implemented																	
																	JMRC/GFC	
5.6	Public access to information on the FLEGT licencing scheme in place																	
5.6.1	Review of current situation of public disclosure of information arrangements																	
	conducted																(Pre)JMRC	
5.6.2	Action plan for implementation of Annex IX prepared																(Pre)JMRC	
5.6.3	System of information to be published by JMRC in place																JMRC	
5.6.4	Information published by Guyana is publicly accessible																JMRC/Guyana	
5.6.5	Information published by the EU is publicly accessible																JMRC/EU	
5.7	VPA impact study on the livelihoods of vulnerable groups linked to the																	
	forest sector, and possible mitigation measures conducted																	
5.7.1	Define ToR and contract consultants for the study to explore expected																	
	livelihood impact of the VPA, and possible mitigation measures																	
																	(Pre)JMRC	
5.7.2	Conduct social impact study and create baseline of livelihood assets, and																	
	access and control over these by relevant (vulnerable) stakeholders																	
																	(Pre)JMRC	٧
5.7.3	Define and adopt social safeguards for vulnerable groups during the VPA																	
	implementation																(Pre)JMRC	
5.7.4	Integrate baseline and adopted mitigation/safeguard indicators in the VPA																	
	PM&E system																JMRC	
5.7.5	Monitor the impact of the VPA on livelihoods and implementation of																	
	mitigation measures							Ш		Ш			_				JMRC	
				<u> </u>		Щ		Ш		Ш					 	$oxed{oxed}$		
6	Strategic task 6: Stakeholder engagement, coordination a	nd	out	rea	ch r	nec	han	ism	s in	pla	ce							
6.1	Stakeholder engagement, coordination and outreach mechanisms												T					
	established and supported																	

6.1.1	VPA communications strategy targeting the different stakeholder groups		I	T									NIWG/FLEGT Secretariat	
	developed/updated and operationalised												,	٧
6.1.2	Effectiveness of communications strategy monitored												NIWG/FLEGT Secretariat	
6.1.3	Out-reach and awareness programmes (on issues such as GTLAS, independent auditor, complaints mechanisms, etc) targeting local authorities, local & indigineous communities, Civil Society Organisations and private sector actors designed and conducted												NIWG/FLEGT Secretariat	
6.1.3a	Supporting priority actions for Amerindian Communities to participate in the Guyana VPA Process												APA	
6.1.3b	Improving FLEGT readiness of 69 Community Forestry Organizations through increased awareness of related regulation												GFC	
6.1.3c	Promoting sustainable forestry in Indigenous Peoples' communities through capacity building and direct participation in the EU FLEGT VPA Proces												NTC	
6.1.4	Information briefs on VPA GTLAS Implementation published and disseminated							1			П		FLEGT Secretariat	
6.1.5	Information exchange platform/media portal for consistent dissemination of information developed and sustained, including:												FLEGT Secretariat	٧
6.1.6	a) On-line repository of GTLAS legal document, regulations and operational manuals established and maintained												FLEGT Secretariat	
6.1.7	b) web-based question and feedback (Q&A) mechanism on VPA-FLEGT for the business sector established and maintained			1									FLEGT Secretariat	
6.2	FLEGT events on VPA-FLEGT and GTLAS				-						+	+		
6.2.1	Series of local and international FLEGT Forum events initiated		_										GFC/FLEGT Secretariat	
6.2.2	Undertake Study tours to VPA partner countries and EU markets		T			-	П			П			GFC/FLEGT Secretariat	
6.2.3	Platforms for sharing experiences with other partner countries in place										П		GFC/FLEGT Secretariat	
6.2.4	Participate in activities aimed at promoting FLEGT VPA and FLEGT Licensed Timber												GFC/FLEGT Secretariat	
7	Strategic task 7: VPA-FLEGT connected and supported act	ions	<u> </u>											
7.1	Development of timber industry related standards	T	П	T	Т	T	П	T	T		TI		GFC	
7.1.1	Forest management standards updated		T				П						GFC	٧
7.1.2	Timber grading standards updated, adopted and promoted	7	寸		T	1							GFC	
7.1.3	Guidelines for meeting health and safety requirements developed and adopted							T		П			GFC	
			T				П							
7.2	VPA-FLEGT related research and studies													
7.2.1	Conduct study on compatibility between criteria for private certification schemes and GTLAS												GFC	
7.2.2	Study on the feasibility of establishing a common log yard facility	- t									1 1	- T - T	 GFC	1

7.2.3	Research into the utilization of lesser used species (LUS) and publish findings			I				T		T	Т	П		1 1	T	GFC/FPDMC	
7.2.3	incocured into the utilization of lessel used species (200) and publish multips															Greyri bilic	
								\dashv	_	+	1	H					
7.3	Market improvement and industry development														1 1		
	Develop strategy for the development of the timber industry in Guyana													$\overline{}$		FPDMC	
	, ,																
7.3.2	Develop marketing strategy for both EU and non-EU markets for FLEGT																
	License timber															FPDMC	V
7.3.3	Promote the development of kiln drying and sawmilling and inclusive of other															FTCI	
	technologies in timber processing																
_	Promote investments into value addition of wood															FPDMC	
7.3.5	Marketing and trade promotion of Gyana timber initiatives undertaken															FPDMC	
7.3.6	Development of hybrid wood products based on market exploration															FPDMC	
				l				T	T			П	_	+ +	+		
7.4	Domestic market developed						一	_		1				1 1	11		
7.4.1	Assess the barriers to legality compliance on the domestic market															GFC/FRMD	
7.4.2	Improve the legal framework relating to the domestic market															GFC/FRMD	٧
7.4.3	Develop public procurement policies to utilise legal timber in projects															FPDMC	
7.4.4	Strengthen the capacity and incentives for compliance, notably by the small															FPDMC/FTCI	
	and medium enterprises																
7.4.5	Building codes revised and enforced															MOC, CAC, GNBS	
7.6	Dedicated space for dialogue on land tenure, land use and conflicts created																
														\perp			
7.6.1	Review grievance mechanisms under REDD+, ALTP and other programmes in															NIWG/MIPA	
	Guyana that concern land tenure, land use and land or natural resources																
	conflicts					\sqcup			_					+			
7.6.2	Reinforce the Grievance and Redress Mechanism (GRM) under the															NIWG/MIPA	
	Amerindian Land Titling Project (and its successor) as an instrument to																
	channel land tenure, land use and other conflicts to GoG																v
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8	Chartenia toole Or Finance machinisms for involvers the		/D.A						_								
	Strategic task 8: Finance mechanisms for implementing the	ie /	/PA	ın þ	Jiac	e											
8.1	Finance mechanisms established								\perp					\perp			
8.1.1	Ministry of Finance makes annual operational budget allocation for each		I													MoF	
013	Ministtry and Agency involved in GTLAS implementation			-				-	+						+	DUE	
	Organise donor round table to address funding gaps						-		+	-	-	\vdash	-	+	+	DUE	
	Fund mobilisation strategy developed							4		4	4	\sqcup	_	+	\bot	MoF	٧
8.1.4	Gradual implementation of the new GFC's revenue structure			<u> </u>		\sqcup		4		_	_			+		GFC	

8.2	Technical Assistance provided											
8.2.1	Procure and contract regular TA to support GTLAS development and VPA										(pre)JMRC/GFC	
	implementation											
8.2.2	Service provider to provide Technical backstopping for priority actions as										(pre)JMRC/GFC	
	indicated in workplan and agreed through JMRC											