



**FORM OF APPLICATION  
STATE FOREST PERMISSION  
RENEWAL APPLICATION**

**Part 1 To be completed by Applicant**

1. Application No: GFC/SFP/Div/   
 Name of Applicant

2. If application is made by an individual or individuals -

(a) Residential address	(b) Postal Address (if different)
<input style="width: 100%; height: 100%;" type="text"/>	<input style="width: 100%; height: 100%;" type="text"/>

(c) Financial Status Applicants are required to provide valid Income Tax and NIS Compliance Certificates

3. If application is made by a body corporate -

(a) Address of registered Office
<input style="width: 100%; height: 100%;" type="text"/>
Financial Status Applicants are required to provide valid income Tax and NIS Compliance Certificates (Applicants may be required to provide audited accounts for the previous year of operation and, in the case of companies incorporated in Guyana, proof of Corporation Tax registration and payment for the previous years)
<input style="width: 100%; height: 100%;" type="text"/>

4. State SFP Folio Number   
 State Volume of Timber extracted from the area

Date	Permit #	Tag Numbers	Volume (m3)
<input style="width: 100%; height: 100%;" type="text"/>	<input style="width: 100%; height: 100%;" type="text"/>	<input style="width: 100%; height: 100%;" type="text"/>	<input style="width: 100%; height: 100%;" type="text"/>
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5. State market(s) for forest produce

[Empty rectangular box for state market information]

6. Application shall be accompanied by a fee of G\$ [ ] and such other documents that the Commission may wish to consider.

7. Application will not be accepted if there are any outstanding debts to the GFC by the applicant.

- 1 Active/valid Business Registration (if registered as a business entity)
- 2 TIN certificate
- 3 EPA Permit (or evidence that application has applied for same, including receipt showing that an application was made for same)
- 4 Certificate of Incorporation (if registered as a company)
- 5 Valid form of identification (ID or passport)
- 6 List of equipment/machinery with individual serial and chassis numbers, proof of ownership/legal access to these equipment/machinery (receipts, agreement of sale, valid acceptable rental agreement registration etc.) A current photograph of each piece of equipment must also be submitted and proof of ownership (registration, receipts etc.)
- 7 GRA Compliance (for application)
- 8 Police clearance (for application)
- 9 NIS Compliance (for application)
- 10 List of employees/ list of members with copies of picture ID's

I/WE DECLARE:

- I. That I/WE have inspected the SFA area applied for herein and I/We am/are satisfied that it is adequately stocked with forest produce suitable for my/our purpose.
  - II. That I/WE am/are aware that a specified Quota of forest produce and Log Tracking Tags will be associated with the issuance of any SFA-SFP document and I/WE agree to harvest timber within the Quota specified.
  - III. That I/WE have the financial capability to pay in a timely manner all monies (issuance, acreage and other fees etc) due on the SFA-SFP document and the (Forest Produce Royalty) due on all Removal Permits received and that I/WE undertake to pay all monies in a timely manner and or upon demand of the GFC.
  - IV. That I/We have the technical capabilities to harvest forest produce in a sustainable manner from within the concession area and to do so in accordance with the Forest Act, Forest Regulations and the GFC rules, procedures etc.  
That I/We have made ..... other applications for vacant areas under the current vacant list advertised by the GFC.
  - V. That I/We have made ..... other applications for SFA renewal for this current period as advertised by the GFC.
  - VI. That I/We am/are not affiliated with any Individual/Company/Business owner and or Association currently the holding two or more forest concessions.
  - VII. I/We am/are affiliated in the manner described above and do hereby provide the details of the Individual/Company/Business owner and or Association I/We am/are affiliated with
- .....
- VIII. That as of the date of this application for this SFA renewal, I/We am/are not indebted to the GFC.
  - IX. I/We have not been previously arrested, charged and or convicted of any serious crimes for which the punishment is imprisonment.
  - X. I/We do hereby acknowledge and declare that all the foregoing particulars/information and accompanying documents are within my knowledge and are true and correct;
  - XI. That I/WE shall abide by the Forest Act, Forest Regulations and any other condition(s) contained in the State Forest Authorizations; GFC codes of practice etc.
  - XII. That I/We do hereby recognize the GFC's authority to terminate any contract that maybe awarded to Me/Us as a result of the particulars/information provided herein; where it is later discovered that the said particulars/information was false.

Date: [ ]

Signed: [ ]



**FOF OFFICIAL USE**

**Part 2: To be completed by Ranger Officer**

Date of receipt of Application .....

Application fee of \$ ..... paid via GFC Receipt No .....

Dispatched to Divisional Headquarters on ..... / ..... / .....

Signature ..... Date .....

**Part 3: To completed by ACF-FRM**

I hereby certify that the documents stated above were accompanied with the application

Signature: ..... Date: .....

**Part 4: Comments by Divisional Forest Officer**

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Signature ..... Date .....

**Part 5: Comments by DCoF, Forest Monitoring Division**

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Signature ..... Date .....

**Part 6: Remarks by ACF, Forest Resource Planning**

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Signature ..... Date .....



**Part 7: Comments by the Forest Resources Allocation Committee**

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***Initials of members of FRAC***

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**Part 8: Decision by Commissioner of Forest**

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Signature ..... Date .....

**Part 9: to be completed by ACF, Forest Resource Planning**

Folio Number ..... / ..... / ..... Date of Issue ..... / ..... / ..... Date of Expiry ..... / ..... / .....

Quota Volume (m<sup>3</sup>) ..... Number of Tags .....

Date dispatched to Forest Monitoring Division .....

Signature of ACF, Forest Resource Planning ..... Date .....

**Part 10: To be completed by Forest Monitoring Division**

Folio Number ..... / ..... / ..... Date of Issue ..... / ..... / ..... Date of Expiry ..... / ..... / .....

Tag Numbers Allocated ..... Quota Volume .....

Comments .....

Signature of ACF, Monitoring ..... Date .....

Annual Management Charge \$.....

Volume Charges \$.....

Issue Fees \$.....



**Part 11: Information to be supplied from Forest Monitoring Division**

Permission Fees \$.....

Area Management Charges paid via GFC Receipt No .....

Volume Charges paid: .....

	Amount G\$	Receipt No.	Date
1 <sup>st</sup> Installment			
2 <sup>nd</sup> Installment			
3 <sup>rd</sup> Installment			
4 <sup>th</sup> Installment			

Signature of Officer:  Date

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**NOTES:**

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